



Regina Food for Learning (RFFL) is a non-profit organization that partners with schools and the community to provide children with healthy snacks, lunches, and breakfasts. The students we support are all identified by the school staff and neighbourhood programs they attend. The students range in age from Kindergarten to Grade 12. Requests are submitted either by school administration or by the program lead. The information below helps RFFL to determine if the school will be a good fit for our program.

1. Why is the school in need of support from RFFL?
  
2. Is your superintendent aware of the school's need? Do they know that you are applying to us for support?
  
3. What is the number of students requiring a snack or meal?
  
4. How many times a week will a snack or meal be required?
  
5. What types of meals are being requested (e.g. snack, lunch, breakfast)?
  
6. Are there school volunteers available to pick up and distribute food and prepare snacks/meals?
  
7. Does the school have sufficient, secure storage space (for both refrigerated and dry goods)?  
Note: depending on number of meals requested, schools will usually get a total of 2 apple boxes each week.
  
8. Is there access to a food preparation or distribution space?
  
9. Does the school have access to reusable dishware and utensils?

10. Will staff that are handling the food be prepared to take a food safety course? Note: Cost of course can be reimbursed by RFFL.

11. We ask that schools with nutrition funding cover half the cost of the snacks/meals. Does the school have access to nutrition funding?

12. RFFL relies on donations/grants to purchase food for our program. If the school does not have access to funding, we ask that they host one fundraising event each year with proceeds going to RFFL in order to help fund the program. Is this something your school would be willing to organize?

Please send signed forms to [rffl@myaccess.ca](mailto:rffl@myaccess.ca). We will review requests and respond at our earliest convenience.

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School Administrator Name	Signature	Date
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Program Lead Name	Signature	Date
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